

Annual International Conference

8th – 9th September 2016

Linz (Austria)



Dear Madam or Sir,

Dear CertiLingua Members,

On behalf of the CertiLingua International Steering Group I would like to invite you to the next Annual CertiLingua Conference in Linz from 8th to 9th September.

Please forward this invitation to interested persons in your countries. Official CertiLingua members may invite participating CertiLingua schools which may profit from the exchange of expertise and examples of good practice.

In order to prepare the conference, the international members are requested to turn in three examples of students' documentations of the face-to-face project. Details on these documentations and the conference programme are enclosed as attachments.

The venue of the conference is the Private University College of Education of the Diocese of Linz (*Private Pädagogische Hochschule der Diözese Linz*). The conference fee is 80 euros, including the conference programme and catering during meetings, dinner on the 8th and the cultural programme.

Please register for the conference until 30th June by using the following online-registration form (in German): https://app-mb.lvr.de/KTeam/Event/event_MBBR.asp?P=event&ENr=65663&KNr=0

In case it does not work in your Internet Explorer, please use a different browser such as Mozilla.

Please also pay the conference fee into the following bank account by 30th June and quote the following for your bank transfer:

CertiLingua – "first name, surname, country"

Payee/recipient of the payment: CEBS-VISION-VERANSTALTUNGEN

IBAN CODE: AT39 2040 4002 0022 5300

SWIFT(BIC): SBGSAT2SXXX

Please inform us well in advance if this is technically not possible for you.

For accommodation please find attached a list of hotels which are close to the venue of the conference. It is strongly recommended to book flights and accommodation as soon as possible as there is a festival in Linz at the same time.

I look forward to seeing you in Linz.

Kind Regards,

Dr. Beatrice Schmitz

Dr. Beatrice Schmitz

Chairwoman of the International CertiLingua Steering Group



Recommended Accommodation in Linz

50 rooms have been pre-booked at Hotel IBIS City Linz for the night from 8th to 9th September 2016. These rooms will be held until 11th July 2016. On availability earlier arrival and later departure are of course possible.

Confirmation of the bookings should be made by quoting the reservation code "CertiLingua".

The price of the rooms is €55 per person for a double/twin room including breakfast buffet. The additional charge for single occupancy is €35.

Cancellation fees (please check the website for any changes):

up to 4 weeks before arrival – 0%

from 4 weeks before arrival – 30%

from 2 weeks before arrival – 50%

from 1 week before arrival – 100%

www.ibishotel.com



hotel ibis Linz City

Kärntnerstrasse 18-20 · 4020 Linz · Österreich

T +43 (0) 732 69401 500 · F +43 (0) 732 69401 9

h1722@accor.com

ibis.com · accorhotels.com

Suggested further hotels:

Arcohotel NIKE	http://www.arcotelhotels.com/de/nike_hotel_linz/	starting at € 90
Dom-Hotel Linz	http://www.domhotel.at	starting at € 90
Hotel Schillerpark	http://www.austria-trend.at	starting at €137
Hotel am Domplatz	http://www.hotelamdomplatz.at	starting at €151

Information on required

project documentations



In preparation for the workshops of the annual conference, some students' project documentations will be chosen to work on in the workshops. Anonymized examples or excerpts of the documentations will be emailed to you this summer so that you will be able to prepare for the workshops.

Therefore, **each** member country of CertiLingua is required to turn in

- one good
- one inadequate
- one borderline case

example of students' project documentations either in English or French because workshops at the annual conference will only be offered in either of the languages.

Please send the project documentations as **WORD-files** only and label them as follows:
country_good.docx, *country_inadequate.docx*, *country_borderline.docx*

For example Austria would turn in:

- Austria_good.docx
- Austria_inadequate.docx
- Austria_borderline.docx

Please send the **three** project documentations to tanja.rennecke@msw.nrw.de
and label the subject line like this: CL Project Documentations from (your country's name)

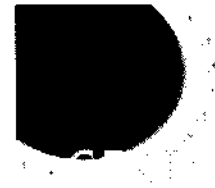
Deadline: 30th June 2016

Language Help for Registration



German	English
Veranstaltungsbeginn	Start of the event
Veranstaltungsende	End of the event
Anmeldeschluss	Deadline for registration
Weitere Informationen	Further information
Veranstalter	Host
Veranstaltungsort	Location
Ansprechpartnerin	Contact person
Teilnahmegebühr	Conference fee
Bitte überweisen Sie den Betrag auf folgendes Konto	Please pay the conference fee into the following bank account
Damit wir Ihre Anmeldung bearbeiten können, füllen Sie bitte mindestens die mit Stern (*) markierten Pflichtfelder aus.	In order to be able to process your registration, please make sure that you fill in all required fields that are labeled with an asterisk.
Anrede – Herr – Frau	Salutation – Mr - Mrs
Vorname – Name – Funktion – Institution/Schule – PLZ des Dienstortes – Dienstort – Straße/Nr. – E-Mail	First Name – last name – professional position – institution/school – zip code of your workplace – city of your workplace – street/no. - email
Verpflegung – keine Mahlzeit gewünscht – vegetarisch – nicht vegetarisch	Meals – no meal – vegetarian – non-vegetarian <i>(this refers to a dinner on Sep 8th which you can choose later on during the registration)</i>
Dauer der Teilnahme	Duration of attendance <i>from start to end → please tick the first box</i>
Auswahl von Workshops	Choice of workshops
Teilnehmerzahl	Number of participants
Teilnehmerkreis	Group of participants
Tagesordnung	Agenda / programme
Workshopschienen	Workshop choices
Abendprogramm am 08.09.2016	Evening programme on Sep 8 th → <i>you can choose the cultural programme and dinner (it is not an alternative choice in this case)</i>

Preliminary Programme
CertiLingua Annual Conference
8th – 9th September 2016, Linz



Thursday, 8th September 2016

Thursday, 8th September 2016	
13:00	Registration
13:15	Light Lunch
14:00	Opening Welcoming Words <ul style="list-style-type: none">• Messages from CertiLingua graduates.• CertiLingua Report on School Year 2014/15• Representative from the Sponsors' Group• Reports from Member Countries
15:30	Coffee Break
16:00	Reports from Member Countries continued...
17:00	Cultural Programme
20:00	Dinner

Friday, 9th September 2016



8:30	Introduction to Working Groups
9:00	<p>Workshops:</p> <p>The Project Documentation <i>(Based on 3 concrete documentations: 1 inadequate, 1 borderline case, 1 good. The relevant parts of the anonymized documentations will be provided for your preparation well in advance.)</i></p> <ul style="list-style-type: none"> • Workshop 1: The project idea <i>(quality of the topic/research task, expression in French possible, passive competence in French an English required)</i> Gisella Langé, Stephanie Palm • Workshop 2: Realization of the project <i>(balance between experience and analysis)</i> Hartmut Ebke, Clemens Boppré • Workshop 3: Reflection of the intercultural experiences and the course of the project Belinda Steinhuber, Thomas Wegner • Workshop 4: Questions and answers Dr. Beatrice Schmitz, Martin Teuber
11:00	Coffee Break
11:30	<p>Presentation of the Working Groups' Results</p> <ul style="list-style-type: none"> • Discussion, Comments and Proposals • Conclusions/tasks for further development/work <p>Annual International Conference</p> <ul style="list-style-type: none"> • Agreement on wording: sponsors/members/partners, e.g. on the certificate or in letter for possible sponsors • Date and Place for the Annual Conference 2017 • Website
13:00 -14:00	Light lunch
	Departure